

JOB VACANCY

Position: SSVF Housing Health Care Navigator
Location: Main Office
Hours: M-TH: 7:30am - 5:30pm F-7:30am -11:30am
Starting Salary Range: \$30,000.00--\$41000.00

JOB SUMMARY

Responsible for assisting SSVF participant veterans in achieving health care related goals. Assess individuals and families; develop health related work plans using goals and objectives, and monitor family progress with strong commitment to follow-up. Provide access to direct Brightpoint services as warranted. Provide health information and referral to other medical providers as necessary.

JOB DUTIES

1. Provide one-on-one case management. Perform initial client non-clinical assessment with emphasis on the Veteran's health and access to VA and non-VA medical services.
 2. HCV (Health Care Navigator) provide case management and care coordination, health education, interdisciplinary collaboration, coordination and consultation and administrative duties.
 3. HCV will act as a liaison between the SSVF program/Brightpoint and the VA community hospitals and clinics and works with a population of Veterans with complex needs and who require assistance accessing health care services and adhering to health care plans.
 4. Maintain client files and data entry based upon program requirements and with regular notation of client activity and progress. Noting adherence to confidentiality and HIPPA.
 5. Maintain communication with medical and human services providers and low-income community organizations to assist in meeting the medical needs of the families.
 6. Communicate accurate and timely information to the Family Development Program Manager concerning progress related to assigned projects/activities and client work plans. Express any needs, concerns, and/or problems in completing projects.
 7. Awareness of all programs, projects, and activities provided by various departments of the agency.
 8. Participate in supervision and group meetings with Family Development Program Manager.
 9. Implement Brightpoint Values at all times.
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SKILLS AND QUALIFICATIONS

1. Bachelor's degree required. Public Affairs, Social Work, Psychology with experience in the medical field preferred. Emphasis on case management techniques, counseling skills, and networking skills.
 2. When driving for Brightpoint, the employee must have the ability to provide own transportation as needed, have a valid Indiana driver's license and must maintain minimum liability limits of \$100,000/\$300,000 on auto insurance.
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DATES FOR INTERNAL POSTING: 11/4/2020 to until filled

TENTATIVE DATES FOR EXTERNAL POSTING: 11/4/2020 to until filled

APPROXIMATE DATE FOR POSITION TO BEGIN: IMMEDIATELY.

FOR FURTHER INFORMATION, CONTACT, HUMAN RESOURCES EXT. 206 or 213
APPLICATIONS ACCEPTED – 227 E. Washington Blvd, FORT WAYNE, IN
8:00 A.M. - 5:00 P.M., MONDAY – THURSDAY AND 8:00 A.M. – 11:00 A.M., FRIDAY
OR VIA THE INTERNET AT www.mybrightpoint.org

We, Brightpoint conform to all the laws, statutes, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without any regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, or any other characteristic protected by law.